

## **Minutes of the Town Council Meeting, 7.00pm on Tuesday 19<sup>th</sup> July 2022 at The Community Hub, The Rings, Ingleby Barwick**

**Present:** Cllrs Irwin (Chairman), Emmerson, Barnes, Brown, Dodds, Fryer, Kirby, Strike, Patterson, Rutland and Watson

**In attendance** – J McGeeney Town Clerk and J Stevely, Admin Assistant

- 1. Housekeeping** – The Chairman advised those present of the emergency escape procedures and outlined the Town Council’s protocol on public participation. It was requested mobile phones be switched to silent. If a call was received and had to be taken Members were politely requested to leave the room.
- 2. Notice of Meeting** – Public Notice has been given in accordance Schedule 12 of the Local Government Act 1972. The Chairman noted the Notice of the Meeting had been published on the Town Council’s website and on the notice board at the Ingleby Barwick Community Hall, Beckfields and the Rings Community Hub.
- 3. Apologies for absence** – Cllr Turnbull.
- 4. Declarations of Interest** – Cllr Watson declared as her role as a Stockton-on-Tees Borough Council (SBC) Ward Councillor and as the owner of Fix-It DIY. Cllr Strike declared a personal/non-prejudicial interest in all items involving his role as a Stockton-on-Tees Borough Council (SBC) Ward Councillor, Chairman of the Ingleby Barwick Community Partnership and Cllr Fryer declared as an employee of Ingleby Manors School.
- 5. Public Participation Part 1** – None.
- 6. Community Safety** – Senior Enforcement Officer, Richard Bradford, presented the new Community Safety Leaflet which covers information and relevant telephone numbers and departments for the public. Incidents on Ingleby Barwick as a whole were low with June showing nine for the West Ward and three for the East Ward. A copy of the leaflet would be placed on the Town Council’s Facebook page. Cllr Watson would place some around Sandgate Shops. E-bikes are still an ongoing issue. Sandgate Shops now have a Parking Eye monitoring system. Cllr Strike thanked the Enforcement team for their support at the Community Show.
- 7. Corner House Youth Project Presentation** – This organisation was based at Newtown Resource Centre, Stockton. Debbie Jones, CEO for the Corner House Youth Project, supported by Senior Youth Worker, Natalie Johnson, delivered an enthusiastic and comprehensive presentation to the Town Council on the vast amount of work, and various projects, of Corner House. This included areas of funding and their hopes and plans for the future. Following the presentation, questions were taken from Town Councillors. They were also given a copy of the Presentation for their perusal which detailed everything they had presented. Corner House hoped to expand in the future with a possible increase in provision at the Rings Community Hub. Plans for future youth provision to be held every week was **PROPOSED** by Cllr Irwin and **SECONDED** by Cllr Dodds. **UNANIMOUS** this be taken forward at the next Youth Committee meeting.
- 8. Minutes of the Council Meeting held on 21<sup>st</sup> June 2022 and the Special Town Council**

**meeting held on 28<sup>th</sup> June.** (Noted typing error in Item 10 'Hun' to be amended to 'Hub' and the resident's name be removed from Item 9). PROPOSED by Cllr Rutland and SECONDED by Cllr Watson. RESOLVED that the minutes of the Town Council meeting held on 21<sup>st</sup> June 2022 be accepted as a true and accurate record of the meeting. PROPOSED by Cllr Fryer and SECONDED by Cllr Strike. RESOLVED that the minutes of the Special Town Council meeting held on 28<sup>th</sup> June be accepted as a true and accurate record of the meeting.

9. **Clerk and Chairman's Report** – The Town Clerk informed the meeting on the following two points:-
- The Murder Mystery event was cancelled due to lack of take up. However, this would be taken forward to later in the year.
  - So far there had been a fantastic response for the forthcoming two planned weeks of sporting events at the beginning and end of the summer holidays. There had been 72 initial enquiries with 40 completed registrations. Cllr Irwin suggested all statistics be gathered at the end of the events.
10. **Ingleby Barwick Entrance Sign** – Councillors had noted how the signs and lettering to the entrance of Ingleby Barwick was no longer legible and the wall requires sandblasting. Investigation to be carried out to establish the costs for the works. PROPOSED by Cllr Irwin and SECONDED by Cllr Strike that the item be referred to the Hub and Town Maintenance Committee for discussion.
11. **CCTV at Entrances and Exits** - It had been established that the ANPR cameras had not been switched on. Discussion took place as to the way forward to have this matter resolved and have the cameras switched on. Cllr Strike would be meeting with Stockton Borough Council and asking the reasons as to why the cameras had not been switched on. Cllrs felt the Town Council had ticked every box in relation to the cameras being activated. Cllr Emmerson required a copy of all correspondence relating to the cameras. Cllr Strike requested the Police be contacted for the Town Council to be supplied with a list of every crime committed on Ingleby Barwick for the last 18 months. Cllr Emmerson PROPOSED that questions be put to the Leader of Stockton Borough Council, Cllr Bob Cook, SECONDED by Cllr Kirby.
12. **Committee Minutes and Committee update reports** –
- i) Policy Committee – 13<sup>th</sup> July 2022 – PROPOSED by Cllr Irwin and SECONDED by Cllr Watson. Cllr Irwin gave an update on the Policy Committee.
  - ii) Finance Committee – 14<sup>th</sup> July 2022 – PROPOSED BY Cllr Emmerson and SECONDED by Cllr Watson. Cllr Emmerson gave an update on the Finance Committee.
  - iii) Hub and Town Maintenance Committee – 18<sup>th</sup> July - (Noted change to name of chairman from Cllr Brown to Cllr Dodds). PROPOSED by Dodds and SECONDED by Cllr Irwin. Cllr Dodds gave an update on the Hub and Town Maintenance Committee.

**13. Town Council Policies –**

- Email Protocol PROPOSED by Cllr Patterson and SECONDED by Cllr Emmerson. Cllr Patterson gave an overview of the Email Policy. RESOLVED that the Email Protocol be Adopted.
- Recycling Policy PROPOSED by Cllr Patterson and SECONDED by Cllr Irwin. Cllr Patterson gave an overview of the Recycling Policy. RESOLVED that the Recycling Policy be Adopted.
- Health and Safety Policy PROPOSED by Cllr Irwin and SECONDED by Cllr Irwin. RESOLVED that the Health and Safety be Adopted.

Discussion took place on the issue of PAT testing of electrical equipment within the Rings. The Hub and Maintenance Committee would investigate the matter and the Policy Committee would give this further consideration.

- 14. Freedom of Information Requests –** The Clerk reported that two requests under the Freedom of Information Act had been received relating to competitions held by the Town Council and Surveillance Cameras. Both requests would be responded to within the permitted timescales.

**15. Borough Councillor Reports – A written report was received from both the East and West Wards –**

Cllr Watson had submitted the wrong report and resent the correct one herein.

**East Ward**

- Beckfields Green Consultation
- ASB issues
- Additional Waste Bin
- Underpass Graffiti
- Thornaby and Barwick Medical Group Premises Update
- Acorn Bank/Regency Park Cycle Chicane
- Town Centre Regeneration

**West Ward**

- Romano Park
- Sandgate Shops
- Pennydarren Way Traffic Calming Scheme
- Overgrown vegetation

- 16. Grant Application –** An application for funding had been received from the 1st Ingleby Scout Group for an amount of £250. Following full discussion it was PROPOSED by Cllr Irwin and SECONDED by Cllr Rutland. AGREED the amount be granted.

- 17. Finance –** The Town Clerk presented the Town Council's financial transactions for the General Account from 1<sup>st</sup> to 30<sup>th</sup> June 2022 and the Hub Account from 1<sup>st</sup> to 30<sup>th</sup> June 2022. In addition the Town Council's Bank Reconciliations from April 2022, May 2022 and June 2022. RESOLVED that all the financial transaction and bank reconciliation statements be APPROVED.

- 18. Planning Applications** - Details of the Planning Applications up to week ending 3<sup>rd</sup> July 2022 and the Delegated Decisions up to week ending 26<sup>th</sup> June 2022 were presented.
- 19. Matters of Concern to Councillors** – Cllr Strike believed there was a rise of bullying on Ingleby Barwick being carried out by young girls.
- 20. Date of next Town Council Meeting** – The next Town Council meeting will be held at 7.00pm on Tuesday 20<sup>th</sup> September 2022 at The Rings Community Hub.
- 21. Public Participation Part 2** – None.

The Chairman thanked all for the attendance and participation and closed the meeting.

The meeting ended at 9.05pm